

Stage 2: Search and Select



Accessing Resources Student Checklist

2.1



Locate

Explore a variety of resources.

- Do I understand why I need different types of resources?
- Have I considered a variety of resources: print, electronic, and human?
- Can I give reasons why I have chosen to use certain resources?

Use the computer to access resources.

- Have I explored my School Library Website and appropriate electronic databases?
- Do I understand how to use directories, search engines, and metasearch engines?
- Have I thought of keywords to use to make my searches successful?
- Have I looked at different search tools for this topic?
- Do I have a way of keeping track of my searches?

Select

Select the best and most suitable resources.

- Have I looked through different resources to get an overview?
- Have I found enough useful resources?
- Have I found the best resources for my topic?

Gather

Record resources.

- Have I started to create my list of resources?
- Have I looked at tables of contents, indexes, and summaries?
- Have I recorded specific page numbers, inserted sticky notes, bookmarked websites?
- Have I found any visual information such as charts, graphs, and pictures?
- Have I collected the most appropriate resources?
- Am I keeping track of all sources that I use?

Collaborate

Share findings and ideas.

- Have I discussed the selection of resources with my peers and my teacher-librarian or teacher?
- Have I asked my peers and my teacher-librarian or teacher what other resources I might explore?

Discuss resources and research process.

- Have I conferenced with my teacher-librarian or teacher and peers to explain my progress and choice of resources?